



Bray Parish Council

The Parish Office
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5 August 2008

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TO ALL COUNCILLORS:

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 11th AUGUST 2008** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks.

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Mrs Cherry Woodley
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. HEALTH AND SAFETY

A review of the current Playground Inspection Report and entries in the Parish Council Accident Book.

CW

3. MINUTES OF THE GENERAL MEETING HELD ON 30TH JUNE 2008.

PUBLIC QUESTION TIME (max. 15 minutes)

Councillors – please note: Red items require a decision or action. Blue items are for information only.

4. PARISH FINANCE

Requests for Funding:

- i) To consider the Grant Application from Berkshire County Blind Society - £170 HH
- ii) A notice has been received from Braywood Hall Committee informing the Parish Council of an increase in fees for the use of the Hall for Parish Meetings proposing an increase from £20 to £25 per meeting.
- iii) The IT Working Group propose expenditure of £73.98 + VAT to improve the operational speed of the Clerk's laptop by increasing RAM memory in from 512MB to 2GB (note to be circulated at the meeting)
- iv) Approval sought for payment of accounts on **the Payments List to be presented at the meeting.**

FINANCE WORKING GROUP REPORT

A report on the work currently being carried out.

CL

A report on the Parish Finances Year to Date.

HH

5. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

The Group met on 14 July 2008 and **notes of the meeting are circulated to Councillors with the agenda.** The Group next meet on 26 August 2008.

PROJECTS WORKING GROUP

Seat at Reeves Road Bus Stop

The Clerk is ordering the seat and arranging for the installation of the concrete base.

Planting and Path Project at Aysgarth Park

A project for upgrade of the path and surrounding area is being prepared with a view to obtaining S.106 funding for this work.

OPERATIONS WORKING GROUP

The Group next meet on 18 August 2008.

IT WORKING GROUP

No meeting to report.

NEWSLETTER PRODUCTION WORKING GROUP

The Summer edition has been delivered. The Working Group is due to meet later this month to discuss content for an Autumn Newsletter.

6. GENERAL MATTERS

The Councillor vacancy in Bray village ward

An advertisement for this vacancy has been posted and the deadline to apply to RBWM for an election expires on 15th August 2008. The Parish Council is then able to co-opt into this vacancy. So far, a number of candidates have applied to the Clerk for consideration for co-option and they have been invited to attend a Parish meeting prior to interview. **The Interview Panel will include Cllrs Walters, Graham, Mrs Pierce, Basterfield, Janikoun and the Clerk who have yet to set a date to conduct the interviews.**

The Post of Deputy Clerk

A significant number of applications have been received in response to the advertisement for the new Deputy Clerk post. Cllrs Basterfield, Coppinger, Graham, Mrs Howard and the Clerk are currently compiling a shortlist for first interviews which should take place during the next two weeks.

Youth Events during Summer 2008

The Youth Days in Bray village and Fifield village were not entirely successful and once the Parish Tour attending Holyport this week has taken place, it is proposed that Operations Working Group review all events and liaise with the Borough to improve matters for next year.

S.106 – Parish Projects

A Parish “Wish List” was reviewed by the Projects Working Group and put forward to the Borough as follows:

Purchase of open space in Fifield for recreation

Provision of teenage facilities in various locations in the Parish excluding Holyport.

Upgrading of existing play and reaction facilities.

Provision of Multi Use Games Facility.

Adoption of Stewart Close, Fifield.

Creation of new footways along Old Mill Lane, Bray, Fifield Road, Field and along Oakley Green Road from Dedworth Road to the A308.

Extending public right of way FP40 from its junction with FP2 to gain access to play area on the land to the rear of the Whichford Housing Development.

Bray Parish Cemetery – Chapel Roof

CW

The Clerk wrote to the Parish Council’s Insurers to argue with their decision not to settle a claim. The Insurers responded by agreeing to settle a claim but wish to see two tenders for the replacement lead work, prior to settlement.

Bray Parish Cemetery – Hedge cutting

CW

Weirbank has carried out a very acceptable summer cut of the hedge. They have also confirmed that they are willing to do the autumn cut at the same price and have also been asked to quote to cut back the Gallifords Hedge at the same time.

A recent rat infestation along the boundary hedge has been dealt with by a local pest control company.

Bray Parish Cemetery – request for a new seat

A new Cremation Area has been established by the Laurel hedge at the back of the Cemetery and the Clerk has been approached by a Mr Brangwin who has recently buried his wife’s ashes here, with a request to install a memorial seat near the plot, at his own cost. At the meeting, the Clerk will provide photos of the area in order to assist with a decision on this.

7. BRAY

Britain in Bloom

Judging of the competition took place on Saturday 5th July 2008 and the occasion gave an opportunity to present Mr Jack Hopkins with a bench from the allotment holders in Bray, in recognition of all his hard work and assistance given to allotment holders over the years. Jack surrendered his allotments in May owing to ill health. The results of the Competition will be released in September.

Bray Allotments

Our Contractors, P Taylor and Son have agreed to weld up the gate to the allotment site in an attempt to mend it.

Bray Sports Club Lease

After signature of the new Lease by both parties, the Parish Council's solicitor sent the document to RBWM who have now raised a concern relating to the boundary of the land in question. Proper plans establishing the correct boundary cannot be traced and a search with the Land Registry is proposed.

8. HOLYPORT

Police Surgery at Holyport War Memorial Hall

Dates for forthcoming Police Surgeries are:

Tuesday 19th August 2008

Tuesday 23rd September 2008

Thursday 13th November 2008

Wednesday 10th December 2008

The service road at Holyport Green

A site meeting is being organised with RBWM and the Clerk, together with the Chairman and Cllr Walters will be in attendance in order to discuss satisfactory requirements.

Holyport Green Reinstatement

Clancy Docwra is due to return to reinstate the area by the George Pub and along the green towards Bourne Bridge.

Cllr Robinson's Memorial Tree, Aysgarth Park

The memorial tree has unfortunately failed and our Contractors have removed it together with the stone plaque. They have promised to provide a replacement tree in the Autumn at their own cost,

9. OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

The Community Plan for Fifield and Oakley Green

GA

Cllr Annetts to give an updated report.

Open Space next to Hare and Hounds site, Fifield Road

Requisitions in Title have been received from the developer's solicitor who have now agreed to carry out the Transfer of Title and have sent this document to their clients for signature. It will then be returned to the Parish's solicitor who will forward the same on to the Parish Council for signature and completion. Proceedings have been held up of late, owing to a claimed requirement in the Landscape Plan approved by the Borough that apparently requires the frontage of the site to be fenced. Neither solicitor can provide a copy of this Plan so the Clerk is seeking clarification of it from the Borough and pointing out that as an area intended for public enjoyment, the provision of a fence will not be appropriate.

The Memorial in Braywood Hall, Fifield

The Clerk is arranging a visit from the contractor to clean the Memorial.

Sightlines from Longlea Nursing Home, along the Fifield Road

After a recent bad accident involving a car pulling out from the Nursing Home, the Parish Council has pressed RBWM to consider sightlines at this junction taking into account traffic speed, the current pipeline work and temporary road signs installed.

Water Pipeline through Fifield

GA

An update.

10. CHAIRMAN'S BUSINESS

11. CORRESPONDENCE AND COUNCILLORS' QUESTIONS

A list to be circulated at the meeting.

12. DATE OF NEXT MAIN COUNCIL MEETING

The next meeting of the Parish Council will be held at 7.30pm on Monday 15th September 2008 in the Braywood Memorial Hall, Fifield.

BRAY PARISH COUNCIL GENERAL MEETING ON MONDAY 11TH AUGUST 2008

CORRESPONDENCE LIST

Messrs Lovegroves – various correspondence relating to the Transfer Deed for land at the former Hare and Hounds site, Fifield – deed still awaited from the Developer’s solicitor.

St Michael’s Church, Bray PCC – notification that the owner of The Dower House, bordering St Michaels Churchyard, intends to remove the sycamore tree growing in the churchyard and into the foundations of his property, at his own risk. Copy correspondence between Dudley Good and Landmark Tree Surgery for follow up tree work at St Michael’s Churchyard, Bray.

Bray Conservation Area Draft Appraisal – copy letter to RBWM Conservation Officer from Cllr Leo Walters commenting on the Draft and pressing for the inclusion of reference of two Green Belt open spaces, one to the rear of properties on the west of the High Street and the other on the approach to Bray Village along the Upper Bray Road (currently known as the Bray Triangle).

Braywood Memorial Hall Committee – notification of increase in fees for hire of Braywood Hall.

S106 Agreement from RBWM in respect of 33 Bray Court, Bray (08/01187) – public open space, play/landscape improvements noted for Aysgarth Park, Holyport (£6372), teenage facilities at Holyport (£580) and traffic safety improvements at Windsor Road/Holyport Road.

Eton Rowing Centre, Dorney – response to Clerk’s enquiries qabout arrangements for the 2012 Olympics at the Lake and associated traffic and travelling arrangements.

RBWM – notification of appointment of host for RBWM Link to Help and Care – website www.helpandcare.org.uk

The Berks Communicator – copy for all Councillors. Notification of Training Day for New Councillors on Thursday 11th September 2008 – **please inform the Clerk if any new Councillor wishes to attend.**

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