



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks SL6 2NA

The Clerk: Mrs Cherry Woodley

Tel: 01628 777997

E Mail address: clerk@brayparishcouncil.gov.uk

8 September 2008

Website: www.brayparishvillages.com

TO ALL COUNCILLORS:

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 15th SEPTEMBER 2008** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks.

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Mrs Cherry Woodley
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

A welcome to the new Deputy Clerk – Miss Pamela King.

2. HEALTH AND SAFETY

A review of the current Playground Inspection Report and entries in the Parish Council Accident Book.

CW

3. MINUTES OF THE GENERAL MEETING HELD ON 11 AUGUST 2008.

PUBLIC QUESTION TIME (max. 15 minutes)

Councillors – please note: Red items require a decision or action. Blue items are for information only.

4. PARISH FINANCE

Approval sought for payment of accounts on **the Payments List** to be presented at the meeting.

FINANCE WORKING GROUP REPORT

Working Groups are reminded that their submission for the proposed Budget for 2009/2010 is due by 1st October.

Landscaping Former Hare and Hounds PH. site, Fifield

Approval to commence expenditure of sum of £5K allocated in the budget for landscaping the open space area.

5. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

Report on the Group meeting held on 26 August 2008 – enclosed notes circulated to Councillors.

Approval sought for the Group's Fix and Focus Initiative to be adopted as policy by the Parish Council.

Approval sought for the Parish Council to adopt the Group's Communications Policy.

CL

GA

PROJECTS WORKING GROUP

Report on the Group meeting held on 9th September 2008 – notes to be circulated to Councillors at the meeting.

OPERATIONS WORKING GROUP

Report on the Group meeting held on 18 August 2008 – enclosed notes circulated to Councillors.

IT WORKING GROUP

No meeting to report. Extra memory and a new battery has been purchased for the Clerk's laptop in the last month. Plans are underway to create an e mail address for the new Deputy Clerk.

NEWSLETTER PRODUCTION WORKING GROUP

The Group met on 4th September to consider content for the Autumn edition and a note has subsequently been circulated to Councillors for any further input. It is proposed that approval of a draft of the newsletter is sought at the Parish Planning meeting on 6th October to accord with deadlines.

6. GENERAL MATTERS

The Councillor vacancy in Bray village ward

A recommendation will be made to Full Council by the Interview Panel who has now completed their interview process.

Bray Parish Cemetery – Chapel Roof

The Parish Council's Insurers have approved a quotation from Mr J Foran for replacement lead (to include anti-theft paint) and repair of the guttering at the Chapel. Mr Foran intends to complete this work over the next week.

7. OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

The Community Plan for Fifield and Oakley Green

GA

Cllr Annetts to give an updated report to include the proposed survey to Fifield and Oakley Green residents.

Open Space next to Hare and Hounds site, Fifield Road

A copy of the transfer deed has now been received from the Parish Council's solicitor, however this was later followed by a letter informing the Clerk that he has been unable to register the land in the Parish Council's name, owing to a prior official search being lodged. The Clerk is attempting to find out the reason for this.

The Memorial in Braywood Hall, Fifield

The memorial stone has now been cleaned successfully and the Clerk has written to the Hall Committee about the possible installation of a deeper shelf above the heater, to help protect the stone.

Water Pipeline through Fifield

The Fifield Road and Coningsby Lane have been closed to allow the pipeline to cross each road. Work continues on schedule with the expected completion date in November.

8. BRAY

Britain in Bloom

Congratulations to the Bray Enhancement Committee since Bray once again won Best Village at Regional level and were also awarded RHS GOLD plus a special award.

Bray Allotments

Welding of the allotment site gate has now been completed.

CCTV in Bray Car Park

Plans are under way by RBWM to install a new CCTV camera into the car park (at no cost to the Parish Council), now proposed to be placed on a pole installed at the far end (near the allotment site) of the car park where best coverage can be achieved. RBWM require to run a cable underground to be installed along the grass verge and propose entering into a wayleave agreement with the Parish Council allowing this and covering reinstatement to its former condition, by the Borough. Works are planned to commence in the next few weeks.

Drainage Concerns in Bray village

The Clerk has reported a blocked drain situated at the top of Old Mill Lane next to the rear of the Old Dutch House, reinforced by photographs provided by Cllr Graham, who has been in touch with residents in the vicinity about their concerns about a blockage in this drain causing the build up of water. The basement of the Crown Public House has already flooded in recent times. In view of recent extreme bad weather and with the onset of the winter months, the Clerk has pressed for an urgent investigation of this drain, in order to establish and then remove the cause of the blockage.

Sycamore Tree at The Dower House, next to St Michael's Churchyard

Members will recall that RBWM had advised a few years ago that the tree which is partially growing out of the corner foundation of the property, may be removed and the Parish Council placed the responsibility with the owner for this action. The owner has now informed the Parish Council and St Michael's PCC that he is taking action to remove the tree.

Eton Dorney Rowing Lake

The Clerk approached the Rowing Lake organisers about arrangements for the 2012 Olympics and was informed that preparations are not yet scheduled but they will keep the Parish Council informed as to plans and possible effects on local infrastructure.

9. HOLYPORT

Police Surgery at Holyport War Memorial Hall

Dates for forthcoming Police Surgeries are:

Tuesday 23rd September 2008

Tuesday 28th October 2008

Thursday 13th November 2008

Wednesday 10th December 2008

Traffic Speed in Holyport

There has been further correspondence from local residents about traffic speed along the Ascot Road from the Braywick roundabout to Holyport Green, as well as a resident's concerns over traffic along Holyport Street.

Uneven path at Aysgarth Park

After a report of an accident on an uneven part of the path around the Aysgarth Park estate, immediate steps were taken to close that part of the path. The Projects Working Group has had the opportunity to consider action to remedy the situation and is due to instruct the Clerk accordingly.

Aysgarth Park Play Area

The new litter bin by the youth shelter was vandalised during the school summer break. A new aluminium inner has been ordered to reinstate it.

Holyport Green Reinstatement

The last of the reinstatement work is now being carried out by Clancy Docwra on behalf of S E Water.

Carters Steam Fair on Holyport Green

Mrs A Carter contacted the Parish Office in order to cancel the Fair scheduled to take place on the weekend of 13th and 14th September, owing to recent exceptionally bad weather which will make it difficult to bring heavy vehicles onto and off Holyport Green. Mrs Carter is seeking the Parish Council's permission to hold a smaller version of the usual Fair on Holyport Green on 18th and 19th October instead. Given this lesser use of the Green, the Parish Council should consider whether a reduction of the usual charge of £750 is appropriate, if approval is given.

Problem Trees at Gays Lane field

Further to complaints from a local resident backing onto the field, backed up by the Police, arrangements were put in place for the removal of a crab apple tree along the field boundary. The fruit had been used as missiles by local youths to break household windows. After receiving a high quotation from one Tree Surgeon to carry out the work urgently, a further quote was sought and came in at £80 + VAT. This was accepted in order to remove the tree expediently.

A further tree along the same boundary continues to worry two elderly residents so the Clerk is arranging for an updated report from the Borough's Tree Officer to check the state of the tree.

10. CHAIRMAN'S BUSINESS

The Chairman requests that there be a PT 11 discussion on an incremental increase in the Clerk's salary from 1st September 2008, in accordance with her contract.

11. CORRESPONDENCE AND COUNCILLORS' QUESTIONS

A list to be circulated at the meeting.

12. DATE OF NEXT MAIN COUNCIL MEETING

The next meeting of the Parish Council will be held at 7.30pm on Monday 10th November 2008 in the Braywood Memorial Hall, Fifield.

The GENERAL MEETING of the Bray Parish Council
on **MONDAY 15th SEPTEMBER 2008**

CORRESPONDENCE LIST

Letter of thanks from Berkshire County Blind Society for grant of £170.

RBWM – Townscape Assessment – invitation to a workshop/presentation on the evening of 23rd September 2008 in the Town Hall, Maidenhead.

Holyport Youth Club – requested details of costings etc. It is suggested that these details are passed to the Finance Working group for consideration and a recommendation on their original application for funding.

The Berkshire Communicator – BALC’s July 2008 newsletter.

Request from a resident in Meadow Way, Fifield that the Parish Council applies to “adopt” the phone box in Fifield village.

The Berkshire Echo – Berkshire Record Office’s latest Newsletter.

Invitation to join LINK – Local Involvement Network for Health and Social Services in Windsor, Ascot and Maidenhead.

RBWM – Hackney Carriage Policy abolishing three hackney carriage zones across the Borough.

Volunteer Action Newsletter – Autumn 2008.

CPRE – Fieldwork Magazine for September 2008.