



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks SL6 2NA

22nd January 2008

The Clerk: Mrs Cherry Woodley

Tel: 01628 777997

E Mail address: clerk@brayparishcouncil.gov.uk

Website: www.brayparishvillages.com

TO ALL COUNCILLORS:

You are hereby summoned to attend the a **FINANCE MEETING** to be held at **7.00pm** (see separate AGENDA) and followed by the **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 28th JANUARY 2008** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Mrs Cherry Woodley
Clerk to the Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. HEALTH AND SAFETY

CW

The new Health and Safety initiative to include regular reviews of the Playground Inspection Reports and a report on entries in the Parish Council Accident Book. The Annual Inspection Report has now been received.

3. MINUTES OF THE PREVIOUS MEETING

To approve the Minutes of the General Meeting of the Parish Council meeting held on 17 December 2007.

PUBLIC QUESTION TIME (max. 15 minutes)

Councillors – please note: Red items require a decision or action. Blue items are for information only.

4. GENERAL MATTERS

Parish Council Vacancies

Cllr Coppinger has recently received notice of the resignation of two Parish Councillors, Mr M Singh and Mr R Howes. Since Cllr Howes has been with Bray Parish Council for a number of years, a tribute is planned to take place at the Annual Electors' Meeting in April.

The Clerk has placed advertisements regarding the resulting vacancies in the Bray village ward and the Holyport ward. Interested parties have 14 working days to apply to the Borough after which the Parish Council will be free to co-opt a candidate for each ward. The closing date for to apply to be considered for co-option is 8 February 2008.

Update on the situation of the Assistant Clerk

Mrs Miles continues to make a steady recovery and in the mean time Mrs Carol Bennett has taken up a temporary post to assist the Clerk.

A Grant from Eton Environmental Trust

The Clerk has received notification that the Parish Council's bid for a grant has been successful. It has been **awarded £500** towards the purchase of shrubs and trees on the land to be transferred to the Parish Council, at the former Hare and Hounds site in Fifield. It has also been **awarded £300** carried over from last year, towards the clearance of Holyport Pond. The Trust will welcome grant applications for the last time this year. After that, there will be no more funding available.

The Parish's Own SID Unit

The Clerk has now placed an order for a new Parish SID with RBWM under the terms agreed at the last meeting. She has also sought their assurance that the Parish continues to receive their proportion of use of the existing six devices belonging to the Borough. A schedule of locations and timing has yet to be established by the Operations Working Group and agreed with the Borough.

Parish ID Badges

RBWM is able to provide Parish ID Badges in a similar style to those used by Borough Councillors and Officers, to include the Borough logo. **It is hoped that costings will be available at the meeting.**

Annual Electors' Meeting

To take place on Thursday 17th April 2007 in the Bray Village Hall, when there will be an address from Borough Councillor David Burbage, a tribute to ex-Councillor Robert Howes, an update on the progress of a Parish Plan for Fifield and Oakley Green and the Planning Awards for 2008.

5. OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

Water Pipeline from Monkey Island, Bray to Bracknell via Fifield village

A letter has now been received from South East Water confirming that construction of the pipeline is now commencing, although no scheduled dates are given. A new contact number has been given for further information – Principal Engineer Robin Wills on 01444 884048.

Open Space next to Hare and Hounds site, Fifield Road

The Clerk has written to all parties in strong terms, in an effort to speed up the transfer of the land to the Parish Council.

Re-siting and cleaning of War Memorial in Braywood Hall

Yet to be discussed with the Hall Committee.

The Entrance to Braywood Memorial Hall

Further discussions with the Hall Committee are anticipated.

6. BRAY

Bray Sports Club Lease

CW/DC

The final document will be available for approval and signature at the meeting.

Tree Work in St Michael's Churchyard

M P/CA

Cllrs Mrs Pierce and Mrs Aspey attended with the Clerk, a site meeting with Mr D Good, a representative from the PCC and the proposed contractor, to review the tree work proposed around the churchyard. Councillors agreed that the work proposed was beneficial to the churchyard and in some cases necessary, albeit that the ivy on the boundary wall with Chantry House raised concerns. The Clerk is due to contact the owners of Chantry House to discuss this. Mr Good has given confirmation that he is prepared to cover the cost of all work in this instance. **Mr Good and the PCC seek an indication from the Parish Council that they would be prepared to carry out an audit of the churchyard every three years, to identify work to be done to trees, ivy and shrubs on site and that such audit should include the attendance of members of the Parish Council, the PCC and the Contractor and Borough Tree Officer if necessary. All work then agreed upon will be carried out at the expense of the Parish Council.**

The Bund at Bray Car Park

MP

A request for the Parish Council to provide funding for the regular maintenance of new shrubs planted on the bund as part of its ongoing improvement to this site.

7. HOLYPORT

Police Surgery at Holyport War Memorial Hall

New dates for forthcoming Police Surgeries are:

Tuesday 26th February 2008

Thursday 13th March 2008

Tuesday 29th April 2008

Tuesday 20th May 2008

Tuesday 24th June 2008

Tuesday 29th July 2008

Each surgery will be attended by PC Pete John and PCSO Amy Shah. PCSO Gillian Hayes has now been allocated to the Fifield and Oakley Green area and hopes to attend some of these dates.

Holyport Green

Work continues by South East Water for a new water pipeline across the Green and down Ascot Road and bad weather has extended the completion date to the end of January. Assurances have been given as to reinstatement of the Green.

The Clerk has pressed RBWM to cure the drainage problem of surface water outside the BUPA Nursing Home who in turn have called on the Water Board to mend a fresh water leak. The Borough is also due to reinstate some dislodged verge stones. Cars have been parking on the Green by the village pond so new signs have been ordered to keep them off.

Gays Lane Allotments

The Clerk awaits an estimate for a deer proof fence as instructed and is also investigating an alternative to the problem.

Concrete Path at Aysgarth Park

The Clerk is due to meet an officer from RBWM shortly to seek advice over the uneven and subsided concrete path.

8. REPORTS FROM WORKING GROUPS

STRATEGY

CG/GA/AM

The Group met on 17 January 2008. A report will be given covering:

The Communications Questionnaire

The proposed Fifield and Oakley Green Parish Plan

Communications with RBWM

Wellbeing and items raised in the Local Council Review

MAJOR PROJECTS

HH/KE/CA/JF

The Group has recently met and a report is circulated to members with this agenda.

IT WORKING GROUP

CG/PJ

A recent meeting has been held addressing certain issues and a report with recommendations will be given covering:

Broadband costs

Office phone costs

The future of the Parish Website

OPERATIONS AND FINANCE

DC

The Group met on 23 January 2008 and a report will be given at this meeting.

NEWSLETTER PRODUCTION

CG/GA

The Group met on 10 January 2008 and agreed to produce a Spring 2008 Newsletter. **The draft to be presented at this meeting for approval.** It is also intended to deliver the Communications Questionnaire with this edition of the Newsletter. **Approval will be sought for costs relating to the printing of both documents, which will be reported at the meeting.**

9. FINANCE

Confirmation of the Parish Council's Precept Requirement for 2008/2009

In accordance with the recommendation put forward at the Finance Meeting held prior to this meeting.

Approval of Accounts

A cheque list will be submitted at the meeting for Parish Council approval.

10. CORRESPONDENCE AND COUNCILLORS' QUESTIONS

Proposed Expansion at Heathrow Airport

DC

An e mail has been received from a local resident enquiring whether the Parish Council has plans to encourage the public to object to the proposed expansion of Heathrow Airport, by way of a public meeting.

A further List of Correspondence is to be circulated at the meeting.

11. DATE OF NEXT MAIN COUNCIL MEETING

Monday 10th March 2008 at 7.30pm in the Braywood Memorial Hall.