



Bray Parish Council

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TO ALL COUNCILLORS:

You are hereby summoned to attend the **ANNUAL GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 18th MAY 2008** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks. **MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Mrs Cherry Woodley
Clerk to the Parish Council

A G E N D A

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
2. **Election of Chairman for the forthcoming year and signature of Declaration of Acceptance.**
3. **Election of Vice-Chairman for the forthcoming year and signature of Declaration of Acceptance.**
4. **Election of Chairman and Vice Chairman of the Planning Committee for the forthcoming year.**
5. **Election of Chairman of the Finance Working Group and election of members.**
6. **Election of Members to other Parish Working Groups (*Councillors please inform the Clerk of your preferences, if you have not already done so*):**

Strategy Working Group

Projects Working Group

Operations Working Group

Disciplinary Working Group

Grievance Working Group

IT Working Group

Newsletter Production Working Group

7. HEALTH AND SAFETY

CW

A reminder to all in attendance of the fire safety regulations for the venue of the meeting. An updated report from the Deputy Clerk on the current status of the Parish Play Areas. A report on entries in the Parish Council Accident Book.

8. PARISH FINANCE

FINANCE WORKING GROUP

CG

A report of the meeting of the Group held on 8 May 2009 is circulated to Councillors with this agenda.

Approval of the Parish Council's Income and Expenditure Account and Balance Sheet and of the External Audit Return for the financial year 2008/2009 and signature by the Chairman and RFO, to include a report on the Actual versus the Forecast for 2008/2009. Councillors, please refer to associated documents circulated with this Agenda.

Bins at Jubilee Play Area

MP

CLlr Mrs Pierce is requesting replacement bins since it is felt that the open and uncovered bins currently there are proving inadequate. Costs will be reported at the meeting.

Tennis court at Jubilee Field

CW

Colourcourt has quoted £425 + VAT (the same price as last year) to come and carry out the annual clean of the surface of the tennis court in Bray village. Permission is therefore sought to proceed.

Improvement of pathway into Gays Lane field

CW

A disabled resident in Lindores Road has requested that the Parish Council improves the surface to a pathway that has been created from the corner, into the field, in order that he and his disabled friend can use it to get their wheelchairs through to Gays lane. The Clerk has asked the Parish Council's new Land Maintenance contractor to provide a quote with suitable surfacing and it is hoped to present this at the meeting.

Approval to pay accounts on the Payments List

List to be circulated at the meeting.

9. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

No meeting to report.

PROJECTS WORKING GROUP

HH

A report of the meeting held on 24 April will be circulated to Councillors with this agenda.

OPERATIONS WORKING GROUP

DC

A report of the meeting held on 6th May will be circulated to Councillors with this agenda.

Grass Cutting in the Parish

HH

CLlr Mrs Howard to explain.

Temporary Events on Open spaces and Greens

The Working Group puts forward a recommendation to the Parish Council to approve a new temporary events form to cover events on The Greens and open spaces under Parish Council control. Document circulated to Councillors with this agenda.

IT WORKING GROUP

No report.

NEWSLETTER PRODUCTION WORKING GROUP

Work is about to commence on the planning and production of the summer newsletter. The first meeting of the Group is on 18th May.

10. GENERAL MATTERS

Police Surgery at Holyport War Memorial Hall

Forthcoming dates:

Tuesday 26th May

Tuesday 30th June

Tuesday 16th July

To be held in the shared area of the Holyport Memorial Hall between 18.00 hours and 20.00 hours.

The Parish Tour this summer

The Clerk has requested that the Tour visits Holyport Memorial Hall for three days of the allocated week commencing 24th August 2009 and spends the remaining two days at Braywood Primary School, Oakley Green. Mr Camp-Overy RBWM is visiting this venue to assess its suitability for the Tour and will report back.

11. BRAY

Bray Allotments

The contractor chosen to carry out the path work has been given an ultimatum to get the work done by 15th May 2009.

A skip was provided for clearance of allotment rubbish during the weekend of 9/10th May at a cost of £175.

CCTV Camera in Bray Car Park

The Clerk is pressing for a date for a visit to the CCTV centre in order to view the effectiveness of the system in Bray Car Park. Mr Eric Livingstone has promised to fix a date once he is confident that the system is running smoothly.

12. HOLYPORT

Surfacing at The George Pub

Surfacing work on Parish Council land outside The George Pub was carried out on 11th May 2009.

13.FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

S E Water Bray Pipeline Scheme

A report on S E Water's response to the Clerk's letter of complaint about the scheme.

The Community Plan for Fifield and Oakley Green

Cllr G Annetts to report.

Open Space in Fifield (at former Hare and Hounds site)

A report on progress.

CC/GA

GA

HH

10. CHAIRMAN'S BUSINESS

RBWM – Next Parish Conference Thursday 21 May 2009 at 7pm in Windsor Guildhall.

Part 11 item – the Clerk's post.

DC

11. CORRESPONDENCE AND COUNCILLORS' QUESTIONS

A list of correspondence received will be circulated at the meeting.

12. DATE OF NEXT MAIN COUNCIL MEETING

The next Meeting of the Parish Council will be held at 7.30pm on Monday 29th June 2009 in the Braywood Memorial Hall, Fifield.