



Bray Parish Council

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TO ALL COUNCILLORS:

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 9th MARCH 2009** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks.

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Mrs Cherry Woodley
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. HEALTH AND SAFETY

A review of the current Playground Inspection Report (to be forwarded to Councillors in advance of the meeting) and a report on entries in the Parish Council Accident Book. CW

3. MINUTES OF THE GENERAL MEETING HELD ON 26th JANUARY 2009

PUBLIC QUESTION TIME (max. 15 minutes)

Councillors – please note: Red items require a decision or action. Blue items are for information only.

4. PARISH FINANCE

FINANCE WORKING GROUP

Councillors - Notes of the last meeting of this Working Group are attached to this agenda. CG

Approval for funding of training costs for the Deputy Clerk

Approval is sought to incur expenditure for training the Deputy Clerk up to the sum of £250.

Renewal of the Domain name held by the Maidenhead Advertiser.

The IT Working Group seek Parish Council approval of the cost of £265 + VAT for the renewal of the domain name held under the control of The Maidenhead Advertiser.

Approval to pay accounts on the Payments List

List to be circulated at the meeting.

5. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

No meeting to report.

PROJECTS WORKING GROUP

Work has been carried out to the trees at Aysgarth Park and path work will commence shortly. Upon completion of all work, the Clerk will make an application to RBWM for S.106 funding which has been set aside for Aysgarth Park open space work.

The Bray Allotments Path Extension work has been ordered and is due to commence around the middle of March and patching outside The George Pub, Holyport Green has also been order and should be completed around this time also.

Reinforcement of entrance way to Springfield Park playarea and open space – a more detailed specification has yet to be provided by the Working Group.

Repairs to the 'Glass' on two Bus Shelters has been completed at a cost of £1140.00 + VAT.

Quotes for Vertidrain work on Holyport Green are currently being sought.

OPERATIONS WORKING GROUP

At the request of the Berkshire Pension Fund, the Working Group will be considering a proposed Pension Fund Service Level Agreement and will make a proposal to adopt the same at the next Main Council meeting.

IT WORKING GROUP

It Working Group members have worked to install the Clerk's new laptop and the Clerk is now using it.

NEWSLETTER PRODUCTION WORKING GROUP

The Spring 2009 edition has been completed and printed and currently awaits collection by volunteer deliverers. Thanks go to Councillors for their suggestions on articles and layout.

6. GENERAL MATTERS

Eton Environment Trust

Eton Environment Trust have made a new award to the Parish Council of £800 toward the reinstatement work to the paths at Bray Allotments and have confirmed that they are carrying forward to the forthcoming financial year their original awards towards the cost of clearing the Holyport Pond as well as the landscaping work at the open space land at the former Hare and Hounds site in Fifield.

The Parish Council's Annual Electors' Meeting

DC

The Annual Electors' Meeting is scheduled to take place on Monday 27th April 2009 in the Braywood Memorial Hall.

The Clerk is making approaches to speakers and hopes to have confirmation of this at the meeting.

Tenders for Maintenance and Gardening Contracts in the Parish

An advertisement was placed for tenders, in the local press at a cost of £363 + VAT for two week cover. There has been an overwhelming number of enquiries for this. A few tenders have so far been lodged. Closing date – 6th March.

Appointment of a selection committee.

Police Surgery at Holyport War Memorial Hall

Forthcoming dates:

Thursday 26th March

Thursday 30th April

Tuesday 26th May

Tuesday 30th June

Tuesday 16th July

To be held in the shared area of the Holyport Memorial Hall between 18.00 hours and 20.00 hours.

Proposed Amendment to Standing Orders – Planning Process

CG

Cllr Graham has proposed the following alterations to the wording of the Standing Orders – Planning process as follows:

To Replace the existing paragraph:

Where plans are received by the Clerk at a time when it will be impossible to bring before the full Planning committee then they should be given to the Councillor presenting at the next meeting, with the exception of plans relating to a major development when an Extraordinary General Meeting of the Parish Council will be called. The Councillor should operate within the agreed guidelines except they should consult with other Ward Councillors instead of the full Planning committee. If there is a disagreement, The Ward Councillors will vote and in the event of a split vote, the application is to be referred to the Chairman of the Planning Committee to make a casting vote. The decision will then be passed to the Clerk who will advise the Borough.

With the following paragraph:

Where plans are received by the Clerk at a time when it will be impossible to bring them before the full Planning committee for a decision within RBWM timescales, then the Clerk is given delegated Authority to respond on behalf of the Planning Committee. In compiling the response the Clerk must consult with the Councillor presenting at the next meeting and with other Ward Councillors, who, operating within the agreed guidelines, will vote. In the event of a split vote, the application is to be referred to the Chairman of the Planning Committee to make a casting vote. The decision will then be communicated to RBWM by the Clerk.

Where these plans relate to a major development an Extraordinary General Meeting of the Planning Committee of the Parish Council will be called.

Members are asked to consider this proposal with a view to ratification of the proposed alteration at the following Main Council meeting.

7. BRAY

CCTV in Bray Car Park

The Clerk is hoping to be given a date for a visit to the CCTV centre in order to view the effectiveness of the system in Bray Car Park.

Memorial Tree on Bray Green

MP

A request has been received to plant a tree on Bray Green in memory of the respected and popular Bray resident Pricilla Wade who died last Autumn. This would be at no cost to the Parish Council.

Possible Pipeline scheme from the Windsor Road into Maidenhead.

It has been noted in the local press that S E Water is intending to submit a planning application to run a water pipeline from the water treatment works in Bray to St Cloud Way in Maidenhead commencing in February 2010 for 11 months.

8. HOLYPORT

Traffic Speed in Holyport

Tony Carr's (RBWM) report on the Borough's speed survey recently carried out along the Ascot Road is still awaited.

Holyport Green Service Road

Work on the new scheme to highlight the One Way system of the service road is scheduled to commence this Thursday 5th March and is programmed to last 4 days.

Holyport Green Reinstatement

S E Water have now completed the infilling on Holyport Green to a suitable standard.

Holyport Green Risk Assessment for Events

The Clerk met with Mr D Firth RBWM, Cllr Leo Walters as well as Cllr P Janikoun in his capacity as an Organiser of the Holyport Fair and Mrs Marysia Stone to discuss the safe management of events held on Holyport Green. As a result, the Clerk is currently putting together a simple template as a guide to management structure and planning details suitable for use for all events carried out on Parish Council land and which can be used as a guidance document by Holyport Fair Committee. Once agreed by the Parish Council, this will be submitted to RBWM's Safety Advisory Group for future use as a working document.

Lights out at Gallifords, Springfield Park

A resident reported lights out near the play area and SEC has been instructed to effect repairs.

Grass Verge at The Surgery, Holyport

A letter has been received from a local resident regarding the bad state of the grass verge outside the Doctors' Surgery in Stroud Farm Road. This land belongs to RBWM as highway land. The Clerk is taking up the matter with RBWM proposing that part of this verge be made up to prevent cars from churning up the grass.

9. OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

The Community Plan for Fifield and Oakley Green

GA

Cllr G Annetts to report.

Open Space in Fifield (at former Hare and Hounds site)

HH

A report on progress.

10. CHAIRMAN'S BUSINESS

DC

RBWM –Parish Conference

A report on the attendance by Councillors of the Parish Conference which took place on 25th February 2009 in the Guildhall, Windsor to include:

Parish Charter – approval sought for its adoption by Bray Parish Council. Councillors please refer to the electronic version of the Parish Conference agenda. Paper copies will be available at the meeting.

S.106 – Councillors please refer to the electronic version of the Parish Conference agenda.

Council Re-structure – Councillors please refer to the electronic version of the Parish Conference agenda.

Cold Calling Control Zones - Councillors please refer to the electronic version of the Parish Conference agenda.

11. CORRESPONDENCE AND COUNCILLORS' QUESTIONS

12. DATE OF NEXT MAIN COUNCIL MEETING

The next meeting of the Parish Council will be held at 7.30pm on Monday 20th April 2009 in the Braywood Memorial Hall, Fifield.