



# Bray Parish Council

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3<sup>rd</sup> November 2009

Website: [www.brayparishvillages.com](http://www.brayparishvillages.com)

## TO ALL COUNCILLORS:

You are hereby summoned to attend the **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 9<sup>TH</sup> NOVEMBER 2009** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks. **MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Mrs Janice Eden-Bagley  
Clerk to the Parish Council

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## A G E N D A

### 1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

### 2. HEALTH AND SAFETY

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.  
Update from the Clerk on Parish Play Areas.  
A report on entries in the Parish Council Accident Book.

*Clerk*  
*Clerk*

### 3. MINUTES OF THE PREVIOUS GENERAL MEETING

To approve the Minutes of the General Meeting held on 28<sup>th</sup> September 2009.

### *PUBLIC QUESTION TIME*

### 4. PARISH FINANCE

Finance Working Group - Notes from meeting 8<sup>th</sup> October 2009

Councillors – please refer to the notes of the Finance Working Group meeting sent out with this agenda.

*CG*

Finance Report

Councillors – please refer to the Finance Report sent out with this agenda.

*CG*

Bond

*CG*

Verbal report on the progress with the Bond.

Investment Strategy

*CG*

Review draft Investment Strategy

Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Project Control Forms and Spending Decision spreadsheet sent out with this agenda:

#### 4.1 Maintenance of Holyport pond incl trees

Delegated approval sought for the Clerk and Projects Working Group to incur expenditure up to £7,500  
Please note the council that prior approval had been granted for £3,000.

#### 4.2 Gays Lane Field and Allotments

Delegated approval sought for the Clerk and Projects Working Group to incur expenditure up to £1,500

#### 4.3 Annual Maintenance Inspection of Play Area

Delegated approval sought for the Clerk and Operations Working Group to negotiate the contract for the next 3 years.

#### 4.4 Fifield Open Space supply Bulbs and replace Tree

Delegated approval sought for the Clerk and Ward Councillors to incur expenditure up to £300.

#### 4.6 Pamela Row No Parking Sign

Delegated approval sought for the Clerk to incur expenditure up to £100.

#### 4.7 Replacement Memorial Tree (originally sited at Aysgarth Park now to be at Bray Cemetery)

Delegated approval sought for the Clerk to incur expenditure up to £40.

#### 4.8 Trees at the rear of 22 Byland Drive, Aysgarth Park

Delegated approval sought for the Clerk to incur expenditure up to £650.

#### 4.5 Applications under S1.37 for Grants

Berkshire MS Therapy Centre application for grant of £150.

#### Poppy Appeal Donation

Approval to donate £200 to the British Legion Poppy Appeal.

#### Approval to pay accounts on the Payments List

Councillors - please refer to the Payments List that has been sent out with this agenda.

### **5. REPORTS FROM OTHER WORKING GROUPS**

#### **STRATEGY WORKING GROUP**

No meeting to report.

#### **PROJECTS WORKING GROUP**

Project Working Group

#### **OPERATIONS WORKING GROUP**

Notes from the Operations Working Group sent out with this agenda.

#### Addition to the Parish Standing Orders

The following addition to our Standing Orders is proposed:

Where a vote is taken at any meeting of Bray Parish Council the Chairman of that meeting will have their own vote. The Chairman, like any other Councillor, can vote for, against or may abstain. Should the vote be tied then the Chairman will have the casting vote which will be to repeat his earlier vote. Should the Chairman have abstained in the first round then the motion will be deemed to have failed.

*DC*

#### **IT WORKING GROUP**

No report.

### **6. GENERAL MATTERS**

#### BT Phone Box Adoption Scheme

Update from the Clerk on the Ward Councillors proposed plans for the Red Phone Boxes.

#### Autumn/Winter Newsletter

Approve the content for the Autumn/Winter Newsletter for distribution in December.

#### Grass Cutting Contract

Update from the Clerk on the decision to go to re-tender on the quotes.

*Clerk  
GA/Clerk*

*Clerk*

Parish Footpaths

*Clerk*

Update from the Clerk on a complaint from a local resident on the state of the footpaths in the Parish.

**7. BRAY**

The Waterside

*MP/CG*

A complaint has been received from a local resident about the continual parking problems.

**8. HOLYPORT**

Holyport Pond

*Clerk*

The Clerk to give an update on the status of the pond.

The Rails

*DC*

Decision is required in principle to allow access to the Rails property across Holyport Green.

**9. FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH**

Manor Grove

*Clerk*

The Clerk to report on the issue of the collapsing fence adjacent to the copse at Manor Grove.

**10. CHAIRMAN'S BUSINESS**

Report on Parish Conference

Report on Parish Flood Liaison Group

Councillors, please refer to notes sent out with the agenda.

Parish Office Opening Hours

**11. CORRESPONDENCE AND COUNCILLORS' FORUM**

**12. DATE OF NEXT MAIN COUNCIL MEETING**

The next Meeting of the Parish Council will be held at 7.30pm on Monday 14<sup>th</sup> December 2009.

**PART 2**

**1. Salaries**