

The Parish Office  
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The Clerk: Mrs Janice Eden-Bagley

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8<sup>th</sup> December 2009

Website: [www.brayparishvillages.com](http://www.brayparishvillages.com)

**TO ALL COUNCILLORS:**

You are hereby summoned to attend the **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 14<sup>TH</sup> DECEMBER 2009** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks. **MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Mrs Janice Eden-Bagley  
Clerk to the Parish Council

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**A G E N D A**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2. HEALTH AND SAFETY**

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.  
Update from the Clerk on Parish Play Areas.  
A report on entries in the Parish Council Accident Book.

*Clerk  
Clerk*

**3. MINUTES OF THE PREVIOUS GENERAL MEETING**

To approve the Minutes of the General Meeting held on 9<sup>th</sup> November 2009.

***PUBLIC QUESTION TIME***

New Community Warden

Introduction to Robert Noble the new Community Warden.

*CG*

**4. PARISH FINANCE**

Investment Strategy

Councillors – please refer to the Investment Strategy sent out with this agenda.

Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision spreadsheet sent out with this agenda:

*CG*

4.1 Install Hot Water supply to Memorial Hall Office Space

**Delegated approval sought for the Clerk to incur expenditure up to £100 to install Hot Water supply in the Parish Office Facilities.**

4.2 Purchase Dell Vostro 1510 Replicator and Monitor Stand for Clerks Laptop

**Delegated approval sought for the Clerk to purchase a Replicator and Monitors Stand at a cost of £132.67.**

Approval to pay accounts on the Payments List

**Councillors - please refer to the Payments List that has been sent out with this agenda.**

## 5. REPORTS FROM OTHER WORKING GROUPS

### STRATEGY WORKING GROUP

No meeting to report.

### PROJECTS WORKING GROUP

No report.

### OPERATIONS WORKING GROUP

#### Addition to the Parish Standing Orders

To approve the following change to the Standing Orders in respect of the Chairman's vote as discussed during the meeting on 9<sup>th</sup> November 2009.

*DC*

'Where a vote is taken at any meeting of Bray Parish Council the Chairman of that meeting will have their own vote. The Chairman, like any other Councillor, can vote for, against or may abstain. Should the vote be tied then the Chairman will have the casting vote which will be to repeat his earlier vote. Should the Chairman have abstained in the first round then the motion will be deemed to have failed'.

#### Bray Parish Cemetery Fees

Councillors – please refer to the Bray Parish Cemetery Fees document sent out with this agenda

*HH*

### IT WORKING GROUP

No report.

## 6. GENERAL MATTERS

#### BT Phone Box Adoption Scheme

Update from the Clerk on feedback from BT on the Ward Councillors recommendations.

*Clerk*

#### Autumn/Winter Newsletter

*GA*

Update on the production of the Autumn/Winter Newsletter.

#### Oldfield & Bray NAG Newsletter

*CG*

The Oldfield & Bray NAG Newsletter group asks if, given the right timing and sharing of costs, the NAG Newsletter could be distributed with the BPC Newsletter. This is likely to be with the next BPC Newsletter, not the one currently in production. This distribution would represent the majority of households within the NAG Area. The remainder would be distributed by Residents Associations, Maidenhead Housing Association and Community Wardens/PCSOs.

## 7. BRAY

#### Bray Lich Gate Trust

*MP*

Subject to the Council's approval Mike Copcutt has confirmed he is willing to continue as the nominated Trustee.

## 8. HOLYPORT

#### Holyport Pond

*PJ*

Update on Holyport Pond.

## 9. FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

#### The Chapel Hedge

*Clerk*

Update from the Clerk on cutting back the hedge

#### Manor Grove

*Clerk*

Update from the Clerk on the collapsing Fence.

**10. CHAIRMAN'S BUSINESS**

**11. CORRESPONDENCE AND COUNCILLORS' FORUM**

**12. DATE OF NEXT MAIN COUNCIL MEETING**

The next Meeting of the Parish Council will be held at 7.30pm on Monday 25<sup>th</sup> January 2010.