



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks SL6 2NA

The Clerk: Mrs Janice Eden-Bagley

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22nd September 2009

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TO ALL COUNCILLORS:

You are hereby summoned to attend the **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 28th September 2009** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks. **MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Mrs Janice Eden-Bagley
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. HEALTH AND SAFETY

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

Update from the Clerk on Parish Play Areas.

A report on entries in the Parish Council Accident Book

Clerk

Clerk

3. MINUTES OF THE PREVIOUS GENERAL MEETING

To approve the Minutes of the Annual General Meeting held on 10th August 2009.

PUBLIC QUESTION TIME

4. PARISH FINANCE

Finance Working Group - Notes from meeting on 17th September 2009

[Notes of the Finance Working Group meeting sent out with this agenda.](#)

Lloyds

Verbal update from Cllr. Graham on current bank changes.

CG

Bond

CG

FWG requests approval from the Full Council to place £50,000 on a 1 year fixed term deposit returning greater than 3% interest. Final decision on the provider to be made by the FWG. The nominated account holders to be BPC Chairman, Vice Chairman and FWG Chairman.

Agreement for delegated approval of the following projects details of the expenditure can be found on the Project Control Forms and Spending Decision spreadsheet sent out with this agenda:

4.1 Holyport Pond and Tree Works

Delegated approval sought to the Clerk and Projects Working Group to incur expenditure up to £2,000.

4.2 Springfield Park Play Area

Delegated approval sought to the Clerk and Projects Working Group to incur expenditure up to £1,500.

4.3 Gays Lane Bridle Path

Delegated approval sought for the Clerk and Projects Working Group to contribute to RBWM up to £2,000 for improvements to the surface of Gays Lane Bridle Path.

4.4 Parish Cemetery Allotments

Delegated approval sought to the Clerk and Projects Working Group to incur expenditure up to £1,200.

4.5 Jubilee Fields Fencing Work

Delegated approval sought for the Clerk to incur expenditure.

Review Parish Allotment Rents

Approval of existing allotment rents as per attached documentation with effect from 1st October 2010.

Applications under S1.37 for Grants

Bray Village Hall application for grant of £1,000.

Approval to pay accounts on the Payments List

Councillors - please refer to the Payments List that has been sent out with this agenda.

Parish Office Phone

A replacement phone has been purchased for the Parish Office as the previous unit had ceased working. The replacement cost of £79.99 is within the IT budget figure of £85 which was forecast for this year.

5. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

No meeting to report.

PROJECTS WORKING GROUP

No Report

OPERATIONS WORKING GROUP

The group met on 21st September 2009.

IT WORKING GROUP

Notes of the IT Working Group meeting sent out with this agenda.

6. GENERAL MATTERS

BT Phone Box Scheme

Update from the Clerk on BT's proposal to the proposal to the Parish Council on adopting Kiosks thought out the Parish. For details please refer to document sent out with this agenda.

Clerk

RBWM Annual Roads and Footway Programme 2010/2011

The RBWM has invited the Parish Council to advise the Highways team of any streets that the council consider are in need of particular attention, for example Road Condition, Pot Holes, Footways, Drainage issues etc. It is suggested that a ward councillor from each area of the Parish is nominated to coordinate the feedback on the forms provided by RBWM. The deadline for submitting suggestions is 30th October 2009.

Clerk

7. BRAY

Proposed Wild Area on Bray Village Green

GC

Agreement to the convert a corner of the Bray Village Green as a Wild Flower Meadow Area. For details please refer to the document send out with this agenda.

Community Payback Project

Verbal update from Cllr. Graham on the project.

CG

8. HOLYPORT

9. FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

Oakley Green, Fifield & District Community Plan

GA

Update and invitation to open events.

10. CHAIRMAN'S BUSINESS

11. CORRESPONDENCE AND COUNCILLORS' FORUM

Leaves in Bray Village Car Park

Clerk

The Parish has been approached by the allotment holders with a view to placing a compost bin in Bray Village Car Park. Further investigation is underway with the allotment holders and Parish Contractor who is responsible for tidying the leaves. The Clerk will report on outcome at the next Full Council meeting.

The Rails, Holyport Green

Clerk

The Clerk has received a letter from Lovegroves Solicitors, on behalf of Kidd Rapinet, requesting a licence to cross the Green for the purpose of access to the property. This is being looked into further and reported on at the next Full Council meeting.

12. DATE OF NEXT MAIN COUNCIL MEETING

The next Meeting of the Parish Council will be held at 7.30pm on 9th November 2009