



Bray Parish Council

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TO ALL COUNCILLORS:

You are hereby summoned to attend the **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 29th JUNE 2009** in the Braywood Memorial Hall, Fifield Road, Fifield, Berks. **MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Mrs Cherry Woodley
Clerk to the Parish Council

A G E N D A

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST **112/2009**

2. HEALTH AND SAFETY **113/2009**

CW

A reminder to all in attendance of the fire safety regulations for the venue of the meeting. An updated report from the Deputy Clerk on the current status of the Parish Play Areas. A report on entries in the Parish Council Accident Book.

3. MINUTES OF THE ANNUAL GENERAL MEETING **114/2009**

To approve the Minutes of the Annual General Meeting held on 18th May 2009.

4. PARISH FINANCE **115/2009**

FINANCE WORKING GROUP

CG

External Audit and End of Year Accounts

Approval of the Parish Council's Income and Expenditure Account and Balance Sheet and of the External Audit Return and Annual Governance statement for the financial year 2008/2009 for signature by the Chairman and RFO. Councillors, please refer to associated documents circulated with this Agenda. **NB. Please inform the Clerk in advance of the meeting, of any queries you may wish to raise on this documentation.**

Approval of amendments to the Parish Council's Finance Regulations

HH

Councillors – please see documentation annexed to this agenda.

Applications under S.137 for Grants

Three applications to consider:

Relate Mid Thames and Bucks requesting	£250
Bray Elderly Club requesting	£400-500
Bray FC requesting	£480

Councillors please refer to the Deputy Clerk's reports annexed to this agenda.

Proposal to replace small rubbish bins around Bray Village

CG/PWG

Councillors, please refer to Cllr Graham's report and recommendation annexed to this agenda, to replace two small litter bins in Bray village with larger versions. Also refer to the Project Working Group's proposal.

Cllr Graham's proposal costs estimated at	£1175
Project WG costs estimated at	£ 420

Replacement Path at Aysgarth Park

The Clerk puts forward three quotations for consideration and based on the same specification which includes removal of soil, preparation of surface and a tarmac path between wooden guide boards. Councillors, please refer to annexed documentation.

Approval to pay accounts on the Payments List

List to be circulated at the meeting.

5. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

No meeting to report.

PROJECTS WORKING GROUP

A report of the meeting held by the Group on 29th May is circulated to Councillors with this agenda.

The Group has made proposals relating to Gays Lane field and also seeks advice from the Parish Council as to the possible re-instatement of an allotment site to the rear of Bray Parish Cemetery – Councillors see annexed papers.

HH

OPERATIONS WORKING GROUP

No meeting to report.

DC

IT WORKING GROUP

No report.

6. GENERAL MATTERS

Grass Cutting in the Parish

Cllr Coppinger spoke to the current contractor who explained satisfactorily the reasons for a 4% increase in costs this year. The Clerk is currently seeking estimates from two further contractors in order to assess best value for this service for next year. Mr Crusefix has agreed to carry out regular cuts of the new open space area in Fifield village at a cost of £22.50 per cut.

DC

Consideration of the use of Community Payback for projects in and around the Parish

Councillors – please see the report and proposal prepared by Cllr Graham annexed to this agenda.

CG

The Parish Council's S.106 "Wish List"

Linda Arlidge at RBWM is carrying out the usual annual exercise on Developers' Contributions and S.106 Projects and the Parish Council has been requested to update its "Wish List" of projects. This has been communicated to the Projects Working Group and to Councillors in an e mail on 1st June 2009 for consideration. Councillors are requested to agree a final list at the meeting. The list put forward to the Borough last year included:

- Adoption of Stewart Close, Fifield in conjunction with RBWM Highways.
- Purchase of open space in Fifield for recreation
- Specific teenage facilities in Holyport
- Provision of teenage facilities in various locations in the Parish excluding Holyport.
- Upgrading of existing play and recreation facilities
- Creation of new footways along Oakley Green Road from Dedworth Road to the A308 in conjunction with RBWM Highways
- Creation of new footway along Fifield Road, in conjunction with RBWM Highways
- Creation of new footway along Old Mill Lane, Bray in conjunction with RBWM Highways.

Police Surgery at Holyport War Memorial Hall

Forthcoming dates:

Tuesday 30th June

Tuesday 16th July

To be held in the shared area of the Holyport Memorial Hall between 18.00 hours and 20.00 hours.

The Parish Tour this summer

The Clerk met with Mr Camp-Overy RBWM to discuss the Parish Tour scheduled to commence in this Parish on Monday 24th August and it has been agreed that the Tour may visit Holyport Memorial Hall on Monday, Wednesday and Friday of the allocated week and spends the remaining two days at Braywood Primary School, Oakley Green. The Head teacher of the School has been approached about this but has not yet given a response.

Deployment of the Parish SID

Councillors – please refer to annexed list of deployments in the latter half of 2008/09 for review and consideration of possible new sites.

7. BRAY

Street Lighting in Old Mill Lane

RBWM has responded to a report of a lamp out in Old Mill Lane at its junction with River Gardens. This lamp is listed as one of Bray Parish's street lights. Being an older style, it has been reported that the lamp is not repairable and the Borough advises replacement quoting a cost of £895.88 + VAT. The Clerk seeks approval to place an order with RBWM for its replacement and then recover the cost from the Parish Council's Insurers.

Bray Allotment Competition

The competition took place on the evening of 15th June and was judged by Cllrs Mrs Aspey, Mrs Pierce, G Annetts, the Clerk and Mr G Hayes. It was generally agreed that the standard had improved this year and the winner has been announced as Mrs J Marlow for plot 10A with Runner Up – Mr Bill Wells for Plot 16A. Mr D Spencer and Mrs and Mrs F Bye are to be awarded Highly Commended certificates.

Bray Sports Club

The Clerk has recently written to the Club to enquire whether it is still their intention to put in a disabled access into their clubhouse. The Parish Council awarded a Grant to the Club for £1000 in 2006/2007 towards the provision of this facility. The Clerk hopes to have a response to report at the meeting.

CCTV Camera in Bray Car Park

The Clerk continues to press for a date for a visit to the CCTV centre in order to view the effectiveness of the system in Bray Car Park. Mr Eric Livingstone has promised to fix a date once he is confident that the system is running smoothly.

Bray Girl Guides

The Girl Guides have now vacated their allotment plot in Bray and this has been re-allocated. **The Guides are in negotiation with the Clothworkers Guild to use the field next to the allotment site for regular outdoor activities and have put in a request to the Parish Council to run a hosepipe from the last tap on allotment site to use water as required and pay an annual fee for this facility or to extend the water system and put a tap on the boundary for their use for which they will pay.**

8. HOLYPORT

Gays Lane Allotment Competition

The winner has been announced as Mrs S Chaplin for plot 7 with Runner Up, Mr Bill Darling for Plot 16. Mr F Lok to be awarded a Highly Commended certificate.

Speed Survey along the A330 Ascot Road (by Cresswells Farm bend)

RBWM has now produced details of the survey into the speed of traffic along this stretch of the Holyport Road carried out over a week at the end of April. Councillors please refer to annexed documentation.

Rubbish at garage block in Springfield Park

A local resident reported that rubbish to the rear of a garage block near the play area in Springfield Park was set alight on 2nd June. The fire was put out and RBWM provided a skip to clear remaining rubbish to prevent further trouble. Residents have been asked not to dump any further rubbish behind the garage block.

9. FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

The Community Plan for Fifield and Oakley Green

Cllr G Annetts to report. The June issue of the OGAFCAP Newsletter will be available at the meeting

GA

Ditch at Manor Grove

The Parish Council has been contacted by a local resident whose property borders the ditch at Manor Grove. He has voiced concerns of erosion and is seeking the Parish Council's advice. Cllr Foulger to report.

JF

10. CHAIRMAN'S BUSINESS

The Chairman's Report on the Parish Conference held on 21st May 2009.

DC

11. CORRESPONDENCE AND COUNCILLORS' FORUM

A list of correspondence received will be circulated at the meeting.

12. DATE OF NEXT MAIN COUNCIL MEETING

The next Meeting of the Parish Council will be held at 7.30pm on Monday 29th June 2009 in the Braywood Memorial Hall, Fifield.

REPLACEMENT FOOTPATH AT AYSGARTH PARK – refer to item under Parish Finance on the agenda.

SPECIFICATION TO EACH CONTRACTOR:

1. Dig up and remove from site all old soil and clear surface for reinstatement.
2. Level up the 1.8 metre x 30 metre path with type 1 scalpings
3. Level up again with 20mm tarmac base
4. Apply 6mm topping laid between wooden running boards
5. Clear site of any debris and leave clean and tidy

Just Fencing	£1995 + VAT
G and W Groundworks	£3225 + VAT
Spadeoak	£5504 + VAT