



Bray Parish Council

The Parish Office
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11th May 2010

To All Councillors

You are hereby summoned to attend the **ANNUAL GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 17th May 2010** in the Braywood Memorial Hall, Fifield Road, Fifield.

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Mrs Janice Eden-Bagley
Clerk to the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
2. **HEALTH AND SAFETY**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
Update from the Clerk on Parish Play Areas.
A report on entries in the Parish Council Accident Book.

Clerk
Clerk

PUBLIC QUESTION TIME

3. **Election of Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
4. **Election of Vice-Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
5. **Election of Chairman and Vice Chairman of the Planning Committee for the forthcoming year.**
6. **Identification of Members to other Parish Working Groups (*Councillors please inform the Clerk of your preferences, if you have not already done so*):**
 - Disciplinary Working Group
 - Grievance Working Group
 - Finance Working Group
 - Projects and Land Maintenance Working Group
 - Operations Working Group
 - Strategy Working Group
 - IT Working Group
 - Newsletter Production Working Group

7. **REGISTRATION OF MEMBERS INTEREST** *Clerk*
Councillors are reminded to update the Registration of Member Interests with any changes. Please see the Clerk for Forms.
8. **MINUTES OF THE PREVIOUS GENERAL MEETING**
To approve the Minutes of the General Meeting held on 26th April 2010.
9. **PARISH FINANCE**
Approval to pay accounts on the Payments List
Councillors - please refer to the Payments List sent out with this agenda.
10. **REPORTS FROM OTHER WORKING GROUPS**
PROJECTS AND LAND MAINTENANCE WORKING GROUP
Meeting scheduled on 12th May 2010
OPERATIONS WORKING GROUP
No meeting to report
STRATEGY WORKING GROUP
No meeting to report
IT WORKING GROUP
No meeting to report
11. **GENERAL MATTERS** *Clerk*
Office Equipment/Furniture
A number of items are currently stored in the Chapel which are no longer used. The Clerk proposes taking an inventory to identify which items, if any, can be recycled. The list will then be circulated to Councillors who will be given the opportunity to bid on particular items.
Parish Newsletter *GA*
Update on the Spring Newsletter
Play Builder Project *PJ*
Update on the Play Builder Project
Windsor Rd Cemetery
The paper on the Cemetery is being prepared which will be discussed at the Operations Working Group before presentation at the next Main Council Meeting.
12. **HOLYPORT** *Clerk*
Holyport Pond
Update on Holyport Pond.
The Rails *Clerk*
Update on the Ease of Access Agreement.
13. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD** *HH/Clerk*
Verge adjacent to Manor Grove
Update on the progress with the RBWM to improve the Grass Verge.
14. **BRAY**
No items to report.
15. **CHAIRMAN'S BUSINESS** *DC*
BALC Larger Councils Forum
Report on the BALC Larger Councils Forum scheduled on 11th May 2010.
16. **CORRESPONDENCE AND COUNCILLORS' FORUM** *HH*
A list of correspondence will be circulated at the meeting.
Footpaths
The Parish Office has been notified of a number of issues that have been reported to the RBWM concerning Footpath 45, 46 & 49.
17. **DATE OF NEXT MAIN COUNCIL MEETINGS**
The General Meeting of the Parish Council will be held at 7.30pm on Monday 21st June 2010 in the Braywood Memorial Hall, Fifield.