



# Bray Parish Council

The Parish Office  
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**9<sup>th</sup> March 2010**

## To All Councillors

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.00pm** on **MONDAY 15<sup>th</sup> March 2010** in the Braywood Memorial Hall, Fifield Road, Fifield.  
**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Signed

Mrs Janice Eden-Bagley  
Clerk to the Parish Council

## AGENDA

1. **TRAINING SESSION ON STANDARDS AND PROCEDURES**
2. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
3. **HEALTH AND SAFETY**  
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.  
Update from the Clerk on Parish Play Areas. Clerk  
A report on entries in the Parish Council Accident Book. Clerk
4. **MINUTES OF THE PREVIOUS GENERAL MEETING**  
To approve the Minutes of the General Meeting held on 25<sup>th</sup> January 2010

## **PUBLIC QUESTION TIME**

5. **PARISH FINANCE**  
Finance Working Group – Notes from Meeting 4<sup>th</sup> March 2010 FGW  
[Councillors – please refer to the notes of the Finance Working Group sent out with this agenda.](#)  
[Finance Report to 31<sup>st</sup> March 2010](#)  
[Councillors – please refer to the Actuals/Forecast sent out with this agenda.](#)  
[Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision spreadsheet sent out with this agenda:](#)
  - 5.1 [Gays Lane Field Allotments](#)  
[Delegated approval for the Clerk to incur expenditure up to £500 to remove a Tree in Gays Lane Allotments.](#)

- 5.2. Tree Work to the rear of 22 Byland Drive  
Delegated approval for the Clerk to incur expenditure up to £1,000 to remove 2 Trees, crown reduce remaining Trees and trim Fir Trees.
- 5.3. Hedge at Galifords  
Delegated approval for the Clerk to incur expenditure up to £500.00 to reduce the height of the Hedge.
- 5.4. Area outside Doctors Surgery, Holyport  
Delegated approval for the Clerk to incur expenditure up to £1,000 to install 2 ft high posts to prevent vehicles from parking on the verge.
- 5.5. Replacement of Printer/Copier in the Parish Office  
The IT Working Group request approval to spend up to £200, included in the Budget for FY 2010/11, to replace the existing old fax/copier/second printer in the Parish Office.
- 5.6. Parish Tour 2010  
RBWM has approached Bray Parish Council to offer the annual Parish Tour which is normally held at the Memorial Hall, Holyport and Braywood School, Fifield. The Clerk has provisionally requested the week commencing 23<sup>rd</sup> of August and seeks approval for funding of £1,200.  
Approval to pay accounts on the Payments List  
Councillors - please refer to the Payments List sent out with this agenda.
6. **REPORTS FROM OTHER WORKING GROUPS**
- STRATEGY WORKING GROUP  
Strategy Working Group Priority List 2010/2011 SWG  
Councillors – please refer to the proposed Priority List 2010/2011 sent out with this agenda. Delegate approval is sought by the SWG to proceed as per the list.
- PROJECTS WORKING GROUP  
No meeting to report  
Windsor Cemetery PWG  
A proposal is under consideration to block an illegal hole that has been created in the fence and to install a new gate at the rear of the Cemetery.
- OPERATIONS WORKING GROUP  
No meeting to report  
Land Maintenance  
Outline of a proposal for new Land Maintenance Working Group. OWG  
Tennis Court Fees OWG  
Delegated approval is sought by the Operations Working Group to review the acceptability of hiring the Tennis Court to a professional Coach.
- IT WORKING GROUP – Notes from Meeting 15<sup>th</sup> February 2010  
Councillors – please refer to the notes from the IT Working Group sent out with this agenda.
7. **GENERAL MATTERS**
- Parish Newsletter GA  
Update on the Parish News
- Play Builder Project DC  
Report on the opportunity to build a new Play Area in the Parish.
- Annual Electors Meeting DC  
Suggestions required for a Guest Speaker
- Administration Assistant Vacancy DC  
Update on the recruitment process.
8. **BRAY**
- Benches in Bray CG  
Cllr Graham asks BPC if they would be minded to pay for materials, £25 - £50, to enable volunteers, should they come forward, to clean and refinish 2 or 4 benches in

Bray? The two pairs in question are those around the War Memorial and the two on the Bray Village Green.

Bray Litch Gate Trust

CLlr Pierce 's term as a nominated Trustee is due for renewal and subject to the Council's approval CLlr Pierce is willing to continue in this role.

9. **HOLYPORT**

Holyport Pond

Update on Holyport Pond

Clerk

10. **CHAIRMAN'S BUSINESS**

Parish Conference

Update on the Parish Conference held on 16<sup>th</sup> February 2010.

DC

11. **CORRESPONDENCE AND COUNCILLORS' FORUM**

St Michael's Church Bray – Restricted Parking Lines

A further letter has been received from the Church Warden thanking CLlr Pierce and CLlr Graham for their comments. Given that the prime concern is to maintain access for emergency vehicles, the PCC would like approval to place white 'restricted parking' lines where the area narrows to form a 'Throat'.

12. **DATE OF NEXT MAIN COUNCIL MEETINGS**

The Annual Electors Meeting will be held at 7.30pm on Thursday 22<sup>nd</sup> April 2010 in the Memorial Hall, Holyport.

The Annual General Meeting of the Parish Council will be held at 7.30pm on Monday 17<sup>th</sup> May in the Braywood Memorial Hall, Fifield.