



# Bray Parish Council

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**20<sup>th</sup> April 2010**

## To All Councillors

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 26<sup>th</sup> April 2010** in the Braywood Memorial Hall, Fifield Road, Fifield.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Signed

Mrs Janice Eden-Bagley  
Clerk to the Parish Council

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## **A G E N D A**

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

2. **HEALTH AND SAFETY**

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

Update from the Clerk on Parish Play Areas.

A report on entries in the Parish Council Accident Book.

Clerk

Clerk

3. **MINUTES OF THE PREVIOUS GENERAL MEETING**

To approve the Minutes of the General Meeting held on 15<sup>th</sup> March 2010

## ***PUBLIC QUESTION TIME***

4. **PARISH FINANCE**

Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision spreadsheet sent out with this agenda:

4.1 Parish Cemetery, Windsor Rd

Delegated approval for the Clerk to incur expenditure up to £3,000 for the general maintenance and Tree Work.

4.2 Website Updates

Delegated approval for the Clerk to incur expenditure up to £160 to update information on the Parish Website.

4.3 Refurbishment of Benches in Bray

Delegated approval for the Clerk to incur expenditure up to £50 for the refurbishment of benches in Bray.

- 4.4. Bray Parish Council Intranet Site  
Delegated approval for the Clerk to incur expenditure up to £70 to setup a secure Intranet website to store key documents and meeting papers.
- 4.5. Allotment Skips  
Delegated approval for the Clerk to incur expenditure up to £400 (£200 each) for a Skip at gays Lane and Bray Allotments.  
Approval to pay accounts on the Payments List  
Councillors - please refer to the Payments List sent out with this agenda.
5. **REPORTS FROM OTHER WORKING GROUPS**  
IT WORKING GROUP – Notes from Meeting 30<sup>th</sup> March 2010  
Councillors – please refer to the notes from the IT Working Group sent out with this agenda.  
STRATEGY WORKING GROUP  
No meeting to report.  
PROJECTS WORKING GROUP  
No meeting to report.  
OPERATIONS WORKING GROUP  
No meeting to report.
6. **GENERAL MATTERS**  
Parish Newsletter GA  
Approval of the draft Spring 2010 Parish Newsletter  
Play Builder Project HH  
Update on the Play Builder Project  
Windsor Rd Cemetery  
The long term strategy for the Parish Cemetery, Windsor Rd is to be discussed at the next meeting on the 17<sup>th</sup> May 2010. A discussion paper will be distributed to Councillors in advance of the meeting. This will also include the current proposal to convert the back of the cemetery to allotment.
7. **BRAY**  
No items to report.
8. **HOLYPORT**  
Holyport Pond Clerk  
Update on Holyport Pond
9. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**  
Verge adjacent to Manor Grove  
The verge to one side of Manor Grove requires attention and needs to be built up and grassed. Cllr Foulger asks BPC if they would consider looking into the costs of completing this work.
10. **CHAIRMAN'S BUSINESS**
11. **CORRESPONDENCE AND COUNCILLORS' FORUM**
12. **DATE OF NEXT MAIN COUNCIL MEETINGS**  
The Annual General Meeting of the Parish Council will be held at 7.30pm on Monday 17<sup>th</sup> May in the Braywood Memorial Hall, Fifield.