



Bray Parish Council

The Parish Office
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15th June 2010

To All Councillors

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 21st June 2010** in the Braywood Memorial Hall, Fifield Road, Fifield.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Mrs Janice Eden-Bagley
Clerk to the Parish Council

A G E N D A

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
2. **HEALTH AND SAFETY**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
Update from the Clerk on Parish Play Areas.
3. **MINUTES OF THE PREVIOUS GENERAL MEETING**
To approve the Minutes of the General Meeting held on 17th May 2010.

Clerk

PUBLIC QUESTION TIME

4. **PARISH FINANCE**
External Audit and End of Year Accounts
Approval of the Parish Council's Income and Expenditure Account and Balance Sheet and of the Annual Return containing the Statement of Account and Annual Governance.
Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision spreadsheet sent out with this agenda:
 - 4.1. Manor Grove
Delegated approval for the Clerk to incur expenditure up to £130 for work to cut back and clear the area at the front of Manor Grove.
 - 4.2. Holyport Pond
Delegated approval for the Clerk to incur expenditure up to £300 to clear the Silt Traps and cut back Bulrushes in the Pond.
 - 4.3. Newsletter Delivery
Delegated approval for the Clerk to incur expenditure up to £12 for the delivery of Newsletters to Alexander Ward.

- Approval to pay accounts on the Payments List
Councillors - please refer to the Payments List sent out with this agenda.
5. **REPORTS FROM OTHER WORKING GROUPS**
 PROJECT WORKING GROUPS
Playbuilder PJ
 Verbal update on the Playbuilder Project.
 OPERATIONS WORKING GROUP (INCLUDING LAND MAINTENANCE)
 Verbal report on the meeting held on 24th May. DC
Windsor Rd Cemetery OWG
 - Proposal from the OWG to preserve the status quo and not find an alternative use for the area to the rear of the cemetery. To conduct a review in 2012 of the landscaping requirement of the area either as a potential cemetery or as a garden of tranquillity.
 - Verbal update on the maintenance work being carried out in the Cemetery. LMG
 IT WORKING GROUP MH
 Verbal report on the proposed changes to the Parish web site and domain hosting company and the potential cost implications. The proposal is to formally present the details of the project and associated costs for approval at the next Main Council Meeting on 26th July.
6. STRATEGY WORKING GROUP
 No meeting to report
6. **GENERAL MATTERS**
Newsletter
 Distribution of Spring Newsletter.
BALC Allotment Workshop Clerk
 Verbal update from the Clerk on BALC Allotment Workshop.
7. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**
Verge adjacent to Manor Grove Clerk
 Update on progress with RBWM to improve the verge.
Bus Shelter on Oakley Green Rd Clerk
 Report from the Clerk on the feed back from local residents on the usage of the Bus Shelter.
8. **BRAY**
St Michaels' Churchyard Clerk
 Report from the Clerk on emergency Tree work to remove a fallen branch and 2 other dangerous branches.
9. **HOLYPORT**
Holyport Pond
 Update on the maintenance work and issue with the over flow pipe.
The Rails, Holyport Green Clerk
 Update on the Ease of Access Agreement.
Gays Lane Allotments
 Report from the Clerk on: Clerk
 - Emergency repairs carried out on the Water Troughs.
 - Tree Work at the Allotments. Clerk
 - Recent vandalism ClerkThe George, Holyport Green
 Tables outside The George Pub.
The Pavilion, Holyport Green
 Parking outside the Pavilion.
10. **CHAIRMAN'S BUSINESS**
 Report on the governments view on rate increases. DC
 Report on Parish Conference DC
11. **CORRESPONDENCE AND COUNCILLORS' FORUM**
12. **DATE OF NEXT MAIN COUNCIL MEETING**
 The next Meeting of the Parish Council will be held at **7.30pm on 26th July 2010.**