



# Bray Parish Council

The Parish Office  
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The Clerk: Mrs Janice Eden-Bagley  
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18th January 2011

## To All Councillors

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 24<sup>th</sup> JANUARY 2011** in the Braywood Memorial Hall, Fifield Road, Fifield.  
**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.**

Signed

Mrs Janice Eden-Bagley  
Clerk to the Parish Council

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## **A G E N D A**

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
2. **HEALTH AND SAFETY**

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

Update from the Clerk on Parish Play Areas.

Clerk

3. **MINUTES OF THE PREVIOUS GENERAL MEETING**

To approve the Minutes of the General Meeting held on 13<sup>th</sup> December 2010.

## ***PUBLIC QUESTION TIME***

### **PARISH FINANCE**

4. Finance Working Group

Councillors – please refer to the notes from the meeting of the 13<sup>th</sup> January 2011 sent out with this agenda.

Finance Report to end of Q3

Councillors – please refer to the Actuals v Forecast Report sent out with this agenda.

Budget and Precept 2011/12

**Proposal of the Council's Budget and Precept requirements for 2011/2012.**

Councillors – please refer to the Finance Reports sent out with this agenda.

Internal Audit for 2011

**Approval is sought to appoint a new Auditor to carry out the Parish Council's Internal Audit for the current financial year.**

Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision spreadsheet sent out with this agenda:

- 4.1 Aysgarth Park

**Delegate approval for the Clerk to incur expenditure up to £783.**

Councillors – please refer to the proposal sent out with this agenda.

- 4.2. Parish Signs  
 Delegated approval for the Clerk to incur expenditure up to £100.  
 Councillors – please refer to the proposal sent out with this agenda.
- 4.3. Parish Cemetery, Windsor Rd  
 Delegated approval for the Clerk to incur expenditure up to £100 to make good the area in front of the Outbuilding.
- 4.4. Parish Office  
 Delegated approval for the Clerk to incur expenditure up to £250 for Filing Cabinet.
- 4.5. Applications under S1.37  
 Berkshire Blind Society application for a grant of £160  
 Bray Senior Citizens Club application for a grant of £300 – 400  
 Berkshire Multiple Sclerosis Therapy Centre application for a grant of £150  
 Bray Enhancement Committee application for a grant of £2100  
 Councillors – please refer to details of the Grant Applications sent out with this agenda.  
Approval to pay accounts on the Payments List  
 Councillors - please refer to the Payments List sent out with this agenda.
5. **REPORTS FROM OTHER WORKING GROUPS**
- OPERATIONS WORKING GROUP**  
 Verbal update on the meeting scheduled for 20<sup>th</sup> January 2011. DC
- LAND MANAGEMENT WORKING GROUP**  
 Councillors – please refer to the notes from the meeting of 12<sup>th</sup> January 2011 sent out with this agenda.  
Parish Cemetery, Windsor Rd  
 Report on Phase 2 of the maintenance program and proposal on Tree Work.  
S106  
 Invitation to Councillors to be involved in a S106 Working Group.
- NEWSLETTER WORKING GROUP**  
 No Meeting to report.
- IT WORKING GROUP**  
 No Meeting to report.  
BPC New Website CG  
 Councillors – please refer to the discussion paper sent out with this agenda.
- STRATEGY WORKING GROUP**  
 No meeting to report.
6. **GENERAL MATTERS**
- Standing Orders DC  
Parish Solicitor DC  
RBWM Parish Questionnaire DC  
Recruitment DC
7. **BRAY**
8. **HOLYPORT**
- The George Pub LK  
 Update on formalising the use of Tables and Chairs on the Green.  
Holyport Pond Culverts LK  
 Update on the damaged Culverts.
9. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**
10. **CORRESPONDENCE AND COUNCILLORS' FORUM**
11. **DATE OF NEXT MAIN COUNCIL MEETING**  
 The next Meeting of the Parish Council will be held at **7.30pm on 21<sup>st</sup> March 2011.**