



Bray Parish Council

MINUTES OF THE GENERAL MEETING OF THE BRAY PARISH COUNCIL HELD AT 7.30PM ON MONDAY 29th JUNE 2009 IN THE BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS

PRESENT:	Cllr D Coppinger (Chairman)
Alexander Ward:	Cllr Mrs H Howard
Bray Village Ward:	Cllrs Mrs M Pierce, C Graham, Mrs C Aspey, M Hornby (left the meeting early), K Elvin
Dedworth Ward:	Cllr D Moores
Holyport Ward:	Cllrs P Janikoun, A Monks, N Basterfield, L Walters
Oakley Green and Fifield:	Cllr G Annetts, J Foulger Mrs C Woodley – The Clerk 3 members of the public

A presentation was made to Councillors in advance of the Meeting by Mrs Janice Eden-Bagley the candidate recommended for the role of Clerk to replace Mrs Woodley who leaves the post at the end of July/early August. Mrs Eden-Bagley remained in attendance at the meeting until the Part 11 discussion.

Cllr L Walters sought and was given permission to report on the current situation relating to Jesus Hospital, Bray. He had attended a recent meeting with Cllr Mrs Pierce and residents of Jesus Hospital called by the Fishmongers Guild to discuss the proposal to relocate residents into alternative accommodation since they are passing over the trusteeship of these almshouses to Bristol Charities, who intend to evict residents and sell the site. Bristol Charities say the almshouses are 'not fit for purpose'. Residents have applied to the Charities Commission inviting them to intervene. Cllr Moores proposed that a letter is sent to the Charities Commission in support of the residents remaining at Jesus Hospital and raising concerns over the future of the building if vacated. **AGREED.**

112/2009. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Cllr C Langridge. Cllr Basterfield declared an interest in respect of the S.137 grant application relating to Bray FC.

113/2009. HEALTH AND SAFETY

A reminder to all in attendance of the fire safety regulations for the venue of the meeting. The Clerk read out a report from the Deputy Clerk informing that the Springee seat at Jubilee field play area has been replaced (confirmed on 18th June) removing this priority 1 item from ARD's report and bringing the site back to a satisfactory standard. It was noted that benches in the play areas need treating or re-varnishing and it was agreed that the Projects Working Group look at these when considering other Parish seats. Both Aysgarth and Springfield Play areas are satisfactory. The Clerk confirmed that there were no new entries in the Parish Council Accident Book.

114/2009. MINUTES OF THE ANNUAL GENERAL MEETING

An amendment was proposed and agreed to alter the wording at Min No.94/2009 under the heading "Grass Cutting" "to compare with Mr Taylor's quote of £30 per "fortnightly cut" to "monthly cut". The Minutes of the Annual General Meeting held on 18th May 2009 were then signed as a true record.

PUBLIC QUESTION TIME

Mr M Poynter raised an issue relating to the ditch at Manor Grove, Fifield which he believes is causing the fence posts at his property to subside. Cllr Foulger commented that a hedge along side the ditch had at one time been removed by Mr Poynter's father making the bank unstable but it currently was hard to see the extent of the problem owing to the overgrown vegetation on site. It was agreed that Mr Poynter clears out this vegetation and ward Councillors will then examine the problem. The three members of the public then left the meeting.

115/2009. PARISH FINANCE

FINANCE WORKING GROUP

External Audit and End of Year Accounts

Approval was sought of the Parish Council's Income and Expenditure Account and Balance Sheet and of the External Audit Return and Annual Governance statement for the financial year 2008/2009(Appendices A to E). Cllr C Graham proposed acceptance of these documents, seconded by Cllr Basterfield. **AGREED.** The relevant papers were then signed by the Chairman and Clerk.

Approval of amendments to the Parish Council's Finance Regulations

A copy of the proposed amendments to the Regulations had been circulated to Councillors in advance of this meeting(as at Appendix F). Cllr Coppinger had suggested a minor alteration to Reg. 5.1 which was agreed. Cllr Graham proposed adoption of the amendments to the Finance Regulations, seconded by Cllr Mrs Pierce. **AGREED UNANIMOUSLY.**

Applications under S.137 for Grants

Reports prepared by the Deputy Clerk in respect of three applications, were tabled for consideration:

Relate Mid Thames and Bucks (Appendix G) requesting £250. Cllr Graham proposed a grant of £150 being the sum paid to this group last year, seconded by Cllr Basterfield. **APPROVED** on a 7 to 3 majority vote.

Bray Elderly Club (Appendix H) requesting £400-500. After discussion Cllr Basterfield proposed a grant of £300, seconded by Cllr Moores. **APPROVED.**

Bray FC (Appendix I) requesting £480. After discussion Cllr Walters proposed a grant of £400,seconded by Cllr Moores. **APPROVED.**

Proposal to replace small rubbish bins around Bray Village

Cllr Graham presented his report as at Appendix J and made a recommendation to replace two small litter bins in Bray village with larger versions at a proposed cost estimated at £1175. The Project Working group had tabled a proposal (also at Appendix J), recommending alternative bins at an estimated cost of £420.

After lengthy discussion, Cllr Graham proposed expenditure of £1175 for two bins, seconded by Cllr Mrs Pierce. 2 in favour, 8 against. **REFUSED.** It was finally agreed that Cllrs Graham and Mrs Pierce liaise with the Projects Working Group to consider options and to ensure that there is money in the budget to cover the cost of two new

bins. It was also agreed that the decision would be circulated to all Councillors for approval prior to the next meeting in order not to delay this matter.

Replacement Path at Aysgarth Park

The Clerk presented Councillors with details of the specification and quotations from three contractors (Appendix K) for the reinstatement of part of the path at Aysgarth Park. No decision was reached.

Approval to pay accounts on the Payments List

The Payments list as at Appendix L was circulated to Councillors for approval. Cllr Moores queried a breakdown of burial costs paid to Mr Siddons. Cllr Mrs Howard requested an indication as to payments presented which were allowed for in last year's budget. Cllr Walters proposed APPROVAL seconded by Cllr Monks. AGREED.

116/2009. REPORTS FROM OTHER WORKING GROUPS

STRATEGY WORKING GROUP

No meeting to report.

PROJECTS WORKING GROUP

A report of the meeting held by the Group on 29th May was circulated to Councillors in advance of the meeting.

The Group made proposals relating to Gays Lane field and also sought advice from the Parish Council as to the possible re-instatement of an allotment site to the rear of Bray Parish Cemetery. After discussion it was agreed that the Projects Group costs up the proposals made. It was AGREED to the expenditure of £20 for Mr Crucefix to clear the entrance into Gays Lane field in order to allow disabled access. It was also agreed to approve in principal the re-opening of allotment plots to the rear of the Cemetery providing funding can be made available.

OPERATIONS WORKING GROUP

The Operations Working Group will spend time in order to clarify the difference between a project and regular maintenance.

IT WORKING GROUP

No report.

117/2009. GENERAL MATTERS

Grass Cutting in the Parish

Cllr Coppinger spoke to the current contractor who explained satisfactorily the reasons for a 4% increase in costs this year.

The Clerk is currently seeking estimates from two further contractors in order to assess best value for this service for next year. Mr Crucefix has agreed to carry out regular cuts of the new open space area in Fifield village at a cost of £22.50 per cut.

Consideration of the use of Community Payback for projects in and around the Parish

Cllr Graham had circulated in advance of the meeting a report on his meeting with Ms J Godfrey from the Probation Service to discuss the placing of offenders served with community service orders into work projects where they can be seen to make a difference to the Community in which they offended. Whilst reservations were expressed about the attitude of allotment holders, if they worked at the allotment sites as well as Health and Safety issues, it was agreed that the Parish Council would, in principal be supportive if this.

The Parish Council's S.106 "Wish List"

Linda Arlidge at RBWM is carrying out the usual annual exercise on Developers'

Contributions and S.106 Projects and the Parish Council has been requested to update its "Wish List" of projects. The list was agreed as follows:

- Adoption of Stewart Close, Fifield in conjunction with RBWM Highways.
- Purchase of lease in Fifield for recreation
- Provision of teenage facilities in the Parish
- Improvement to access into play areas and establishment of new facilities
- Creation of new footways along Oakley Green Road from Dedworth Road to the A308 in conjunction with RBWM Highways
- Creation of new footway along Fifield Road, in conjunction with RBWM Highways
- Creation of new footway along Old Mill Lane, Bray in conjunction with RBWM Highways.

Police Surgery at Holyport War Memorial Hall

Forthcoming dates:

Tuesday 30th June

Tuesday 16th July

The Parish Tour this summer

The Clerk met with Mr Camp-Overy RBWM to discuss the Parish Tour scheduled to commence in this Parish on Monday 24th August and it has been agreed that the Tour may visit Holyport Memorial Hall on Monday, Wednesday and Friday of the allocated week and spends the remaining two days at Braywood Primary School, Oakley Green. The Head teacher of the School has been approached about this but has not yet given a response. Cllr Annetts will investigate.

Deployment of the Parish SID

A list of deployments in the latter half of 2008/09 for review and consideration of possible new sites, had been circulated to Councillors as at Appendix M. A recent survey of speeding along the Ascot Road had been received and it was agreed that there should be an increase in the SID installations in this area. The police have also promised to give priority to carrying out regular speed checks in this area. Cllr Walters reported that Tony Carr RBWM has identified Ascot Road as a non lorry route, however they are often directed along there by SATNAV and he has therefore proposed that the signs at Braywick roundabout are changed to make this clear.

118/2009. BRAY

Street Lighting in Old Mill Lane

RBWM has responded to a report of a lamp out in Old Mill Lane at its junction with River Gardens. This lamp is listed as one of Bray Parish's street lights. Being an older style, it has been reported that the lamp is not repairable and the Borough advises replacement quoting a cost of £895.88 + VAT. The Clerk sought approval to place an order with RBWM for its replacement. Cllr Walter proposed agreement to this, seconded by Cllr Mrs Pierce. AGREED with the proviso that the lamp is replaced like for like.

Bray Allotment Competition

The competition took place on the evening of 15th June and was judged by Cllrs Mrs Aspey, Mrs Pierce, G Annetts, the Clerk and Mr G Hayes. It was generally agreed that the standard had improved this year and the winner has been announced as Mrs J Marlow for plot 10A with Runner Up – Mr Bill Wells for Plot 16A. Mr D Spencer and Mrs and Mrs F Bye are to be awarded Highly Commended certificates.

Bray Sports Club

The Clerk has recently written to the Club to enquire whether it is still their intention to put in a disabled access into their clubhouse. The Parish Council awarded a Grant to the Club for £1000 in 2006/2007 towards the provision of this facility. The Club has confirmed that this access is now in place.

CCTV Camera in Bray Car Park

The Clerk continues to press for a date for a visit to the CCTV centre in order to view the effectiveness of the system in Bray Car Park. Mr Eric Livingstone has promised to fix a date once he is confident that the system is running smoothly.

Bray Girl Guides

The Girl Guides have now vacated their allotment plot in Bray and this has been re-allocated. The Guides are in negotiation with the Clothworkers Guild to use the field next to the allotment site for regular outdoor activities and have put in a request to the Parish Council to run a hosepipe from the last tap on allotment site to use water as required and pay an annual fee for this facility or to extend the water system and put a tap on the boundary for their use for which they will pay. AGREED.

119/2009. HOLYPORT

Gays Lane Allotment Competition

The winner has been announced as Mrs S Chaplin for plot 7 with Runner Up, Mr Bill Darling for Plot 16. Mr F Lok to be awarded a Highly Commended certificate.

Rubbish at garage block in Springfield Park

A local resident reported that rubbish to the rear of a garage block near the play area in Springfield Park was set alight on 2nd June. The fire was put out and RBWM provided a skip to clear remaining rubbish to prevent further trouble. Residents have been asked not to dump any further rubbish behind the garage block.

120/2009.FIFIELD, OAKLEY GREEN, FIFIELD, ALEXANDER AND DEDWORTH

The Community Plan for Fifield and Oakley Green

Cllr G Annetts gave an updated report and informed members that the draft plan was a few weeks behind schedule. The recent Food and Drink event had been a success. The June issue of the OGAFCAP Newsletter was circulated at the meeting

Manor Grove

Cllr Foulger requested that the hedges and area behind are cut. The Clerk will arrange for Mr Crucefix to carry this out.

121/2009. CHAIRMAN'S BUSINESS

Cllr Coppinger reported on his attendance at the last Parish Conference held on 21st May 2009, commenting on a new initiative for recycling which gives rewards for using an American company.

122/2009. CORRESPONDENCE AND COUNCILLORS' FORUM

Able Community Care – request to include paragraph into Parish Newsletter – to be referred to Newsletter Working Group.

RBWM – Road re-surfacing Programme 2009 – to include the following roads (most of which have already been done):

Windsor Road from 40 Priors Way to M4 flyover, Windsor Road – No.25 to No.40 Priors Way, Langworthy Lane, Holyport Road – outside nursing home and roads in Fifield.

RBWM – referral to the Draft Floods and Water Management Bill found at <http://www.defra.gov.uk/environ/fcd/floodsandwaterbill.htm> Consultation period ends 24 July 2009.

Girl Guiding – WINGS 2009 – invite to attend an international camp at Windsor Great Park on Wednesday 5th or 6th August 2009.

WRVS – details of forthcoming programme June – August 2009.

RBWM – Designated Public Places Order (Alcohol Consumption) 2009 – details of order which came into force on 30th April 2009 includes the Stroud Farm Road/Stompits Road and Windsor Road as alcohol free zones.

WMVA – Voluntary Action News Summer 2009.

Thames Valley Police – invitation to attend the Force Open Day on Saturday 8th August 2009 at Thames Valley Police Training Centre at Sulhamstead near Reading.

RBWM – Local Access Forum. Invitation for persons to join the Forum to provide advise as to public access to land for the purposes of open air recreation and enjoyment.

RBWM – announcement of election of Mayor for 2009/2010 – Cllr Jesse Grey and Deputy Mayor, Cllr Mrs Catherine Bursnall.

Cllr C Graham – made reference to the Queen’s Jubilee in 2012 and a proposal to draw up a map reflecting both Royal and Olympic links. He is pursuing this with those who made the suggestion.

Cllr Foulger expressed concern over a recent article in the Windsor press reporting on new premises at Flemish field, the Guards Polo Club which will result in around 200 lorry movements a day through Holyport and along the Drift Road.

123/2009. DATE OF NEXT MAIN COUNCIL MEETING

The next Meeting of the Parish Council will be held at 7.30pm on Monday 29th June 2009 in the Braywood Memorial Hall, Fifield.

The appointment to the Clerk’s post was discussed under Part 11 at the end of the meeting.

The meeting closed at 9.25pm.