



Bray Parish Council

MINUTES OF THE GENERAL MEETING OF THE BRAY PARISH COUNCIL HELD AT 7.30PM ON MONDAY 13th DECEMBER 2010 IN THE BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:	Cllr Coppinger (Chairman)
Alexander Ward:	Cllr H Howard
Bray Ward:	Cllrs M Pierce, C Graham, K Elvin
Dedworth Ward:	Cllr G Smith
Holyport Ward:	Cllrs P Janikoun, A Monks, L Kneen Cllr Walters
Oakley Green & Fifield Ward:	Cllrs G Annetts, J Foulger Mrs J Eden-Bagley – The Clerk 2 Members of the Public Anne Martin – Sunningdale Parish Clerk

Cllr Coppinger opened the meeting with a welcome to Anne Martin, Sunningdale Parish Clerk.

313/2010. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST
Apologies for absence were received from Cllr Aspey. There were no Declarations of Interest.

314/2010. HEALTH AND SAFETY

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk confirmed there were no new entries in the Parish Council Accident Book.

The Clerk read a Summary Report on the Play Areas which is taken from ARD's Inspection Report for November:

Aysgarth Park:

The Play Area was satisfactory with no priority 1 items to report.

Jubilee Fields:

The Play area was unsatisfactory with 1 priority 1 item to report:

1) Single Gates – the bottom hinge to gate post is loose.

The Parish Contractors will resolve the issue.

Springfield:

The Play Area was unsatisfactory with 1 priority 1 item to report:

1) Park Play 2 Tower & Slide – there are projecting wires at the base of the Net.

The Clerk reminded Members this has been previously repaired. However ARD have confirmed this will continue to deteriorate and will eventually need to be replaced in a year or so at a cost of approximately £800.

315/2010. MINUTES OF THE GENERAL MEETING

The Clerk reported that two changes have been made to the draft minutes; Cllr Pierce was recorded as present and the index of the Appendices was corrected. The Minutes of the General Meeting held on the 15th November 2010 were then signed as a true record.

NO PUBLIC QUESTION TIME

316/2010 THE BIG SOCIETY

Cllr Coppinger introduced Anne Martin, Sunningdale Parish Clerk who gave a very interesting and informative presentation on how Sunningdale Parish Council are approaching 'The Big Society' and the activities that have taken place. The presentation prompted a number of questions and further discussion and debate which was extended to include members of the Public. Cllr Annetts presented a discussion Paper on how Bray Parish Council should respond to 'The Big Society' (please refer to Appendix A). As this is a complex and important area, Cllr Annetts proposed a separate Workshop for all Councillors be scheduled in the New Year to consider the options in the discussion paper and give thoughts to any other ideas. This was unanimously AGREED. Cllr Annetts volunteered to organise the Workshop in Braywood Memorial Hall and issue an Agenda a week or two before. This was Agreed. Cllr Coppinger thanked Anne Martin for taking the time to attend the meeting and participating in very useful debate. Members echoed the Chairman's thanks and Anne Martin left the meeting at 8.15pm.

317/2010. PARISH FINANCE

Parish Councils Budget and Precept Requirements 2011/12

Cllr Graham referred to the draft Budget for 2011/12 (please refer to Appendix B) and advised this may be subject to fine tuning by the Finance Working Group before the final version is submitted to the Main Council on 24th January. Cllr Graham then referred to the Precept Proposal (please refer to Appendix C) and outlined the recommendation of the FWG for a 2% increase which will be submitted for approval at the Main Council Meeting on 24th January 2011.

Agreement is sought for delegated approval of the following projects, details of the expenditure can be found on the Spending Decision Report (Appendix D)

5.1 Work to Trees on Bray Village Green and in St Michaels Churchyard (please refer to Appendix E)

The Clerk requests delegated approval to incur expenditure up to £300.00 for work to the Trees on the Green and up to £380.00 for the Trees in St Michaels Churchyard. This was proposed by Cllr Graham, seconded by Cllr Kneen and unanimously AGREED.

5.2 Bray Churchyard Fence Repairs (please refer to Appendix F)

The Clerk requests delegated approval to incur expenditure up to £110.00 on Fence Repairs. This was proposed by Cllr Graham, seconded by Cllr Janikoun and unanimously AGREED.

5.3 Aysgarth Park Signs (please refer to Appendix G)

The Clerk requests delegated approval to incur expenditure up to £120.00 for 4 Parish Signs. This was proposed by Cllr Annetts, seconded by Cllr Graham and unanimously AGREED.

Approval to pay accounts on the Payments List (please refer to Appendix H)

The Payments List had been circulated to Councillors in advance of the meeting. The Clerk reported on 2 new items which have been added to the list. The Clerk reported a revised figure of £1,703.19, plus VAT £38.39, with a grand total of £1,741.58. Cllr Walters proposed approval of the Payment List, which was seconded by Cllr Monks and unanimously AGREED.

318/2010. REPORTS FROM OTHER WORKING GROUPS

OPERATIONS WORKING GROUP

No meeting to report.

LAND MANAGEMENT WORKING GROUP

Cllr Howard gave a verbal report on the activities of the group which included an update on the Temporary Handyman, Holyport War Memorial, entrance to Springfield Park Play Area, Parish Benches and the work to the Parish Cemetery. Cllr Howard also advised Members that the initial Land Management Survey Reports are available on the BPC Intranet site.

NEWSLETTER WORKING GROUP

No Meeting to report

IT WORKING GROUP

No Meeting to report.

STRATEGY WORKING GROUP

No meeting to report.

319/2010. GENERAL MATTERS

Standing Orders

Cllr Coppinger referred to the following proposed change to the Standing Orders:

“Where Amendments to a Planning Application are received by RBWM after the BPC Planning Committee has considered the Application and made their comments, but before a Decision is taken by RBWM, then the Ward Councillors are entitled to review these Amended Plans and, taking into account the original comments made by the BPC Planning Committee, can request that the Clerk submits additional comments to RBWM. These additional comments will be emailed to all members of the Planning Committee and will be included in the Agenda for the next BPC Planning Committee meeting.”

The change was proposed by Cllr Monks, seconded by Cllr Kneen and AGREED on a vote of 10 in favour and 2 abstentions.

Parish Office

Cllr Coppinger reminded Members that whilst the Parish Council rent the Office, this does not include the ‘Shared Area’ immediately adjacent to the Office which the Parish Council often use for meetings. The Hall Committee would like to formalise this arrangement and the additional rental cost of the area has been discussed. Having the permanent use of this area would also provide more storage and ease the issue of space in the current Office. The proposal is to rent the shared area at an additional cost of £36.00 per month. This was proposed by Cllr Annetts, seconded by Cllr Walters and unanimously AGREED.

Footpaths

Cllr Coppinger reported on communication with Mrs M Bowdery, President & Footpath Secretary of the Ramblers Association, and outlined the Path Ward Scheme which has been in operation since 1980’s and involves Path Inspections at least twice a year. As the Path Wardens are doing an excellent job, Cllr Coppinger suggested the Parish Council liaise with the Ramblers Association and obtain feedback on the Inspection Reports.

320/2010. BRAY

Bray Car Park Lighting

Cllr Elvin gave a verbal update on the Lighting in the Car Park and reported that as a result of a site visit, it became apparent that 2 of the lights in the Car Park were not working. One has been repaired, however the light at the rear of the Car Park is still not working and we have been advised there is no power supply to the column which is now under investigation. The Power Company has also been asked to provide a quote for low level lighting along the footpath which was the original issue that was under investigation.

321/2010. HOLYPORT

The George Pub

Cllr Kneen reported that a meeting with the Landlord is being arranged to discuss the formalisation of the use of Table and Chairs on the Green.

Holyport Pond Culverts

Cllr Kneen gave a verbal report on the blocked Culverts. RBWM have agreed to clear the Culverts once the weather conditions have improved.

322/2010. ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD

Nothing to report

323/2010. CHAIRMAN'S BUSINESS

No Chairman's business

324/2010. CORRESPONDENCE AND COUNCILLORS' FORUM

Correspondence (refer to Appendix I)

The Correspondence List was distributed to the Councillors and the Clerk gave a verbal update of items on the list.

St Michael's Church – Plans for commemoration of the 2012 Diamond Jubilee

The Clerk reported that a letter has been received from the Church Warden outlining plans to mark the 2012 celebrations. One suggestion is to restore the South East Church Porch which is greatly appreciated by many visitors. However it is now showing signs of weather damage and much of the ornamentation and detail has been lost. The Parish Council has been approached with a view to making a contribution towards the restoration, which could be written in to a plaque commemorating the Jubilee. It was agreed this should be dealt with as a grant application and the Clerk was asked to confirm this in writing to the Church Warden.

Cllr Foulger – Land at Manor Grove

Cllr Foulger raised concerns about the condition of the drainage ditch which is blocked and needs remedial action. It was agreed this would be look at by the Land Management Group.

325/2010. DATE OF NEXT MAIN COUNCIL MEETING

The next General Meeting of the Parish will be held at 7.30pm on Monday 24th January 2011.

The meeting closed at 9.00pm